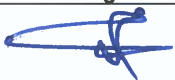





**CERTIFICATION SCHEME  
 FOR  
 SIGNAL PERSON**  
 (As per BS EN ISO/IEC 17024:2012)

**CS-03**  
**Issue 01 – Rev.06**  
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Document Authorization			
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## 1.0 Candidates Rights and Duties

### 1.1 Candidate Rights

- The candidate has the right to ask for rescheduling of the examination by informing MSSC at least two (2) days prior to the examination day.
- All information supplied by the applicants, candidates or certified persons and information obtained during the certification process are not disclosed to an unauthorized party without the written consent of the individual (applicant, candidates or certified persons), except where the law requires MSSC to release the confidential information, the applicant, candidate or certified person will be notified as to what information will be provided.
- All certified person will receive a certificate and ID card upon certification
- All the applicant, candidates or certified persons has the right to raise an appeal against to the certification decisions by sending email to [info@mirdifsecurity.com](mailto:info@mirdifsecurity.com) including all details of their appeal.
- All the applicant, candidates or certified persons has the right to raise a complaint in case of any dissatisfaction by sending email to [info@mirdifsecurity.com](mailto:info@mirdifsecurity.com) including all details of their complaints.
- For an applicant with special needs has opportunity to declare, within reason, a request for accommodation.

### 1.2 Candidate Duties

- All candidates must comply with the relevant provision of the certification requirements and supply any information needed for the assessment.
- All candidates must provide a genuine and valid information and details in the application form as they will be used to assess his competency for granting the certification
- All candidates must comply with MSSC examination policy in order to maintain the integrity and security of the examination process and not to release any confidential examination materials or participate in fraudulent test-taking practices. An irregular or improper behavior during examination that is observed or uncovered by other means will be considered a subversion of the certification process and will initiate grounds for invalidation of the candidate's examination.
- All candidates must sign a non-disclosure agreement or other agreement indicating their commitment not to release confidential examination materials or participate in fraudulent test-taking practices;
- All candidates must Confirming their identity using official identity documents (passport or Emirates ID)
- All candidates must Refrain using any unauthorized aids and prevented from using any unauthorized access to those aids (Aids means any media containing data relevant to the examination and might be used to assist the candidate to pass the exam. Either hard or soft copy media) from being brought into the examination area;
- All candidates must not use the certification in such a manner as to bring MSSC into disrepute and not to make any statement regarding the certification which the certification body considers misleading or unauthorized.
- All candidates can make claims regarding certification only with respect to the scope for which the certification has been granted
- All candidates must discontinue the use of all claims to certification that contain any reference to the certification body or certification upon suspension or withdrawal of certification, and to return the certificates issued by the certification body.
- All candidates must inform the certification body, without delay, of matters that can affect his capability to fulfil the certification requirements.
- All candidates must notify MSSC in case if the examiner is known to him prior to the examination process to prevent any conflict of interest.

## 2.0 Scope of Certification

This certification scheme has been developed and intended to include all process and requirements to evaluate knowledge and skills for individuals who are seeking a certification for signalpersons.

## 3.0 Job and Task Description

This is for individuals who is responsible for giving hand and voice signals to the crane operator in order to guide him on how to move and operate safely during the crane operation.

#### 4.0 Required Competence (criteria for certification)

MSSC certification exams are designed for signalpersons (candidates) who have been trained and who have knowledge in the following.

- Understanding of crane operation
- Standard hand signals described whenever signals are used
- Standard voice signals are used

#### 5.0 Abilities (criteria for certification)

The Candidate who is aspiring to this certification should meet the requirements physically and mentally and has the capability to perform duties throughout their certification period.

#### 6.0 Prerequisites (criteria for certification)

The applicant must meet the required competence to register for the examination

#### 7.0 Assessment methods for initial certification and recertification

(Ref to QP\_9: Certification)

#### 8.0 Criteria for suspending and withdrawal certification

(Ref to QP\_10: Certificate issue suspension and withdrawal)

#### 9.0 Criteria for changing /reduction the scope or level of certification

(Ref to QP\_10: Certificate issue suspension and withdrawal)

#### 10.0 Substance Abuse Policy

Operator may not use prescription or non-prescription substances that may impair their ability to carry out his activities safely. This includes prohibited drugs, controlled substances, similar drugs, designed drugs, or any other substance that may influence the human body as being sedative, depressive, depressant, or hallucinogenic.

#### 11.0 Fees

Fees charged shall be for the Certification Services and not for the sake of issuing a Certificate, Fees will be applicable as per company approved price list document for certification testing and retesting and recertification. Additional payment will be charged for additional copy of a competency card or certificate.